

**Minutes for the July 24, 2007**  
**Public Safety Communications Board Meeting**  
**11:47 A.M.**

Note: Sheriff Campbell, Tallahassee Police Chief Jones, and Leon County Emergency Medical Services Chief Quillin were in attendance. Three members of the PSCB were absent: County Administrator, Parwez Alam; City Manger, Anita Favors Thompson; and Tallahassee Fire Chief, Cynthia Dick. The County Administrator was represented by his alternate: Assistant County Administrator, Alan Rosenzweig. The City Manager was represented by her alternate: Assistant City Manager, Rick Fernandez. The Tallahassee Fire Chief was represented by her alternate: Deputy Chief Steve Anderson.

1. Approval of the May 17, 2007 minutes:

The Chief Quillin moved, seconded by the Deputy Chief Anderson, to approve the May 17, 2007 minutes. The motion passed unanimously.

2. 800 Mhz Issues:

a. Acceptance of the Status Report regarding the current 800Mhz System Operational Issues:

The Assistant City Manager moved, seconded by Deputy Chief Anderson, to approve the status report for the 800 MHz system. The motion passed unanimously.

b. Acceptance of Rebanding Status Report regarding the current 800Mhz Operational Issues:

The Assistant City Manager moved, seconded by Sheriff Campbell, to approve the status report for the 800 MHz system. The motion passed unanimously.

c. Inclusion of Red Cross on 800 MHz Public Safety Radio System:

Chief Quillin asked what frequency the American Red Cross would be using on the 800 MHz radio system. Don DeLoach, Chief Information Systems Officer, stated that Leven Magruder, 800 MHz Communications System Manager, will be developing standard operating procedures for the Red Cross for approval by the PSCB. Chief Quillin stated that he would like precautions taken in order to avoid situations similar to bringing Tallahassee Memorial Hospital on the 800 MHz system. Mr. DeLoach stated that measures are being taken in order to avoid such a situation.

The Assistant City Manager moved, seconded by Sheriff Campbell, to approve the status report for the 800 MHz system. The motion passed unanimously.

d. Status on the 800 Mhz Radio Communications RFP:

Mr. DeLoach stated that Tusa is currently reviewing the RFP for Radio Communications and more than likely will be finished evaluating the RFPs at the end of August. Chief Quillin asked if the RFPs are time sensitive. Mr. DeLoach stated that the RFPs are not time sensitive.

The Assistant City Manager moved, seconded by Deputy Chief Anderson, to approve the status report for the 800 MHz system. The motion passed unanimously.

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3. Discussion Regarding the Future Direction of the Public Safety Communications Project

Sheriff Campbell commented on the potential affects the property tax constitutional amendment could possibly have on the Sheriff's Office. Sheriff Campbell stated that he would choose to fund Deputies over technology, if put into a position where he needed to decide.

Sheriff Campbell recommended that the PSCB continue to move forward on the project but delay any fiscal decisions and commitment to agreements until after the January 29, 2008 Constitutional Amendment on Property Tax Reform.

Sheriff Campbell moved, seconded by the Assistant City Manager, to continue to move forward on the project but delay any fiscal decisions and commitment to agreements until after the January 29, 2008 Constitutional Amendment on Property Tax Reform. The motion passed unanimously.

4. Discussion Regarding the Position of the Public Safety Communications Director:

The Assistant City Manger asked if the applicants have been notified. Lillian Bennett, Human Resources Director for Leon County, stated that the applicants have been notified that the interviews were canceled. The Assistant City Manager stated the PSCB notify the applicants that PSCB is not currently hiring a Director and the PSCB should consider re-advertising the position after the January 29, 2008 Constitutional Amendment.

Assistant City Manager moved, seconded by Sheriff Campbell, to notify the applicants that PSCB is not currently hiring a Director and consider re-advertising the position after the January 29, 2008 Constitutional Amendment. The motion passed unanimously.

5. Status of the Program Manager RFP for the Construction of the Public Safety Communications Building:

Sheriff Campbell expressed his concerns over the media misrepresenting the cost of the Public Safety Communications Project. The Sheriff stated that quite often the cost of the radio communications is combined with the cost of the building. The Sheriff suggested creating a press release on the development of the project. The PSCB concurred that the Public Information Officers from the County, City, and Sheriff's Office should work together to draft a press release.

Sheriff Campbell moved, seconded by the Chief Quillin, to approve the evaluation committee comprised of County and City staff and direct staff to evaluate the proposal for the Program Manager for the construction of the Public Safety Communications Building and direct the Public Information Officers for the County, City, and Sheriff's Office to develop a press release on the Public Safety Communications project. The motion passed unanimously.

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6. New Business:

Chief Quillin inquired about the progress the Red Cross is making on their building. Chris Floyd, with American Red Cross, stated that a basic floor plan has been developed, a local engineer has been selected, and that Red Cross is still in negotiations with the County concerning the lease agreement. The Assistant County Administrator stated that the Comprehensive Plan Amendment is currently being processed. The Assistant County Administrator stated that in order to remain compliant with the comprehensive plan, the County and the Red Cross must enter into a long term lease agreement with a nominal annual payment (i.e. \$10 a year). Chris Floyd stated the National Red Cross is leading the negotiations and will be outsourcing the lease negotiation to a third party.

7. Next meeting date:

The next meeting of the PSCB will take place in October. The date, time, and location of the meeting have yet to be determined.

8. Possible Agenda Topics for the Next Meeting:

- i. Status Report regarding the current 800Mhz System Operational Issues
- ii. Evaluation of the 800 MHz system proposals.

Meeting adjourned at 12:02 p.m.